

FREMONT COMMUNITY RECREATION AUTHORITY  
REGULAR MEETING MINUTES  
July 20, 2023

1. The meeting was called to order at 7:06 p.m. by John Grimes.

Present: Board members John Grimes, Dawn Finch, Bill Kunnen (7:08 p.m.), Sandy Siegel, Mike Oosterhouse, Kris Carpenter, Brian Hettinger, Steve Christoffersen Absent: Brian Kolk.

2. Approval of July meeting agenda:

Motion was made by Kris Carpenter, seconded by Brian Hettinger to approve the July meeting agenda; motion approved.

3. Approval of May meeting minutes:

Motion was made by Brian Hettinger, seconded by Sandy Siegel to approve the May 2023 Regular Meeting minutes as presented; motion approved.

4. Approval of June special meeting minutes:

Motion was made by Brian Hettinger, seconded by Steve Christoffersen to approve the June 2023 special meeting minutes as presented; motion approved.

5. Public Comments: None.

6. Approve May/June Treasurer's Report:

John Grimes submitted a written Treasurer's Report.

Total revenue for the two months of May and June was approximately \$27,807. Notable contributions to revenue were \$6,213 for tax revenues from delinquent taxes from Newaygo County, a total of \$10,426 for memberships, Tivity payments, punch cards, and drop-ins, \$3,382 from space rentals, and \$3,525 from our three tenants.

Total expenditure for the two months was \$38,591 for a net loss for the two months of \$10,784. Notable expenses were \$5,750 for supplies of all kinds, \$17,687 for wages and payroll taxes, and \$11,326 for utilities.

Our year-to-date profit is \$51,192.

I anticipate starting to receive tax revenue from the City of Fremont in August.

Motion to approve the May/June Treasurer's Report by Brian Hettinger, seconded by Bill Kunnen; motion passed.

7. Approve May/June Accounts Payable:

John Grimes submitted a written Accounts Payable report:

Following are our balances for our various accounts as of 18 July 2023.

Checking:	\$91,944.86
Reserve:	\$91,023.38
Pickleball	\$ 2,513.47

Between now and our next meeting, I anticipate receiving \$1,600 from three of our tenants, \$6,000 from programs, memberships, rentals, etc. These items along with our checking account balance will provide approximately \$100,000 with which to pay our bills. Between now and our next scheduled meeting we will have two payrolls that I estimate at \$3,500 each, reducing our available funds to \$93,000 with which to pay our bills. As noted on your Accounts Payable register, we have a total of \$8,107.71 of invoices to pay, not including our DTE bill. After paying all of these bills plus our recurring Ooma, NCATS, and Microsoft bills we will pay out approximately \$10,000 to \$11,000 leaving us with approximately \$82,000 to \$83,000 in our checking account going into next month.

Motion to pay all listed and expected invoices made by John Grimes, seconded by Kris Carpenter; motion passed.

8. Review Old Business:

A. Fitness Equipment: Update on installation of equipment. Mic Dennis of Family Fitness will be contacted regarding the possible equipment the Rec Center may purchase from Family Fitness.

B. Rec Center Open House: Discussion took place regarding an open house to mark the 10 years the Rec Center has been open.

C. Millage: The board is looking at the earliest date to hold the millage vote for the Rec Center. Discussion took place regarding the wording on the ballot. After much discussion, a motion to have two millage options on the ballot: 1. A ½ mill renewal and 2. An additional ½ mill was made by Brian Hettinger, seconded by Sandy Siegel. Motion passed unanimously.

9. Recreation Authority New Business for Board Discussion and Action

A. Pool. Discussion took place regarding pool rental pricing, lifeguards, swim times, and the FHS swim teams.

10. Director's Report:

Dawn Finch submitted a written report:

We started swim lessons on Monday, July 17. Every section is full or very close to being full for a total of 81 participants. We will gross \$5,515. Kids Only Flea Market is Saturday, July 29 from 11:00 a.m. – 2:00 p.m. in our parking lot. If it rains, we'll hold it in the Community Room. Jeff Hren of American Heritage Gun show had reserved the Community Room for three gun shows (May, August, and November) has notified me that they are canceling the August and November show due to health problems that Jeff is having. Looking forward to the fall, Tae Kwan Do will start up on Monday, September 18. Starting this year, we will offer the choice of attending class once or twice a week with appropriate pricing. Jodi Jarvis-Therrian will be starting up her dog obedience classes starting Tuesday, September 5. We will have two bus trips this fall, Chicago November 4 and Turkeyville November 28. We will go back to our winter hours on Sunday, October 1. To date we've had 2,024 drop-ins which equals \$10,120.

11. Committee Reports:

A. Personnel Committee: To date we have had only one applicant for the director/manager position and we will continue the search. Isaak Grabill will be getting his lifeguard certification the beginning of August and then he'll start working at the Rec Center.

B. Programs Committee: See Director's Report.

C. Facilities Committee: Cronk's Epoxy Flooring has been in to look at the Community Room floor and will be getting a quote to us regarding refinishing the floor.

D. Executive Committee: None

12. Closed Session: None needed.

13. Next meeting August 17, 2023

14. Meeting adjourned at 9:06 p.m.

Dawn Finch, Secretary